



JOB ADVERTISEMENT:

JOB TITLE: MEDICAL CASE MANAGER

UNIT: PREVENTION CASE MANAGEMENT SERVICES

POSITION SUMMARY:

The Medical Case Manager works under general supervision, to plan, implement and assesses needed services to programs with specialization for people who are living with HIV and AIDS. The Medical Case Manager collaborates with families, service providers and community stakeholders to engage clients in problem solving by setting short & long term treatment goals. This is a professional position working in the development and coordination of public health education, health promotion and community outreach activities

RESPONSIBILITIES:

- Interviews and elicits pertinent information from applicants.
- Conducts comprehensive assessments to identify required services.
- Interprets rules and regulations regarding eligibility for other programs.
- Develops individual service plans.
- Provides referrals and information to clients.
- Supports clients in short and long-term goals.
- Provides follow-up, service plan review, and re-evaluations.
- Coordinates services with other medical and social services.
- Conducts home visits as needed.
- Compiles data to prepare records and reports.
- Prepares financial reports for Operations Manager.
- Provides support to staff (clinical) in absence of Prevention Program Manager.
- Facilitates consumer information groups.

QUALIFICATIONS:

- A Bachelor's degree in nursing, social work, public/business administration, health or related field, required.
- One year case management experience is required.
- Act 33/34 and FBI clearances
- Reliable vehicle, valid PA driver's license with excellent driving record, insurance and registration required.

SALARY: Commensurate with experience, plus benefits package.

TO APPLY: Please forward cover letter and resume to career@macedoniaface.org

*Include the title of position you are applying for in the subject line.
Veterans are encouraged to apply.*